

WST MACROS & SHORTCUTS ADD-IN FEATURES (v7.0)

EXCEL KEYSTROKES	ACTION	EXCEL KEYSTROKES	ACTION
FORMATTING		DATA MANIPULATION	
Ctrl+Shift+D	Dollar Formatting (no decimals)	Ctrl+Shift+Alt+I	Wrap IFERROR()
Ctrl+Shift+M	Number Formatting (no decimals)	Ctrl+Shift+Alt+C	Insert CAGR Formula
Ctrl+Shift+C	Percent One (one decimal)	Ctrl+Shift+Alt+1	Calc % Change
Ctrl+Shift+X	Multiple One (add x to number)	Ctrl+Shift+Alt+2	Equals Left
Ctrl+Alt+D	Block Formatting (Totals)	Ctrl+Shift+Alt+3	Apply Growth Rate
Ctrl+Alt+> (.) or < (.)	Increase / Decrease Decimal	Alt+- or Alt+8 or Alt+/ via Menu only	Insert Average or Product or Divide
via Menu only	Increase / Decrease Font Size	Ctrl+Shift+Alt+P	Copy Paste Formula (one cell to many)
Ctrl+Alt+Y or M	Insert "Year " or "Month" label in front	Ctrl+Shift+Alt+B	Copy Paste Block (many cells to many)
via Menu only	# years or # months	Ctrl+Shift+Alt+A	Auto Fill List
Ctrl+Alt+B	BPS formatting	Ctrl+Alt+F or S or T	Copy Paste Special Formulas, Values, Formats
Alt S, F, C	Cents Formatting (no decimals)	Ctrl+Shift+Alt+=	Add Equal to Formula
via Menu only	\$ per SqFt, SqYd and SqM	Alt S, D, R	Remove Equal
Ctrl+Alt+2	Square Feet formatting	Ctrl+Shift+Alt+4	Toggle Anchoring
Alt S, F, M	Square Meters formatting	Ctrl+Shift+Alt+N	Toggle Negative
Ctrl+Alt+1	General formatting	Ctrl+Shift+Alt+(Wrap () Around Formula
Alt, X, S, F, T *	Date formatting options	via Menu only	Reverse Selection Horizontally and Vertically
Alt, X, S, F, A *	Dash formatting options	Ctrl+Alt+0	Multiple Formula by Zero
Ctrl+Alt+U	Single Underline (à la Excel 2003)	Ctrl+Shift+Alt+0	Remove Zero at End
Ctrl+E	Center Selection	Ctrl+Alt+H or K	Divide Hundred or Thousand
Ctrl+Shift+E	Center No Merge	Ctrl+Shift+Alt+H or K	Multiply Hundred or Thousand
Ctrl+Alt+L or R	Align Left or Right	via Menu only	Subset Sum Finder (Beta)
SHADING / FONT COLOR		via Menu only	Copy Selection Sum
Ctrl+Shift+Y	Yellow Fill	via Menu only	Auto Units (Beta)
Ctrl+Shift+Alt+W	White Fill	TEXT MANIPULATION	
Ctrl+Alt+X or O or G	Red or Orange or Green Fill	Alt S, T, S or P or L or U	Sentence, Proper, Lower or Upper Case
Ctrl+Shift+N	No Fill (clear fill color)	Alt S, T, C	Make Cell into a Commented Cell
Ctrl+Shift+B	Blue Font Color	Alt S, T, R	Remove Comment in Commented Cell
Ctrl+Shift+K	Black Font Color	Alt S, T, F	Insert Formula as a Comment
Ctrl+Shift+R or G	Red or Green Font Color	Alt S, T, Z	Change Comment Font Size
Ctrl+Shift+W	White Conditional Format (force white)	Alt S, T, B	Resize Comment Box to Fit
via Menu only	Blue & Black Conditional Format	Alt S, T, N	Move Negative to Front (Credit)
via Menu only	Red & Green Conditional Format	AUDITING	
Ctrl+Alt+C	Remove Conditional Format	Ctrl+Shift+[WST Trace Precedents
BORDERS		Ctrl+Shift+]	WST Trace Dependents
Ctrl+Alt+-	Black Bottom Border	Ctrl+Shift+Alt+[WST Formula Auditing Tool
Ctrl+Alt+_ (requires Shift)	Black Top Border	Ctrl+Shift+H	Select Hardcodes (Constants)
Ctrl+Alt+[Black Left Border	Ctrl+Shift+I	Select Formulas
Ctrl+Alt+]	Black Right Border	Ctrl+Alt+I	Select Other Sheet References
Ctrl+Alt+=	Black Inside Border	Alt S, A, M	Manage External Links (Beta)
Ctrl+Shift+7 (Ctrl+&)	Black Outside Border (Excel shortcut)	Alt S, A, E	Auto Blue Black
Ctrl+Alt+7	Double Outside Border	Alt S, A, G	Auto Blue Black Green
Ctrl+Shift+_	Delete All Borders (Excel shortcut)	Alt S, A, W	Blue Black All Worksheets
via Menu only	White Right and White Outside Border	Alt S, A, L	Blue Black Green All Worksheets
Ctrl+Shift+Alt+G	Gray Bottom Border	CHART / OBJECT	
Ctrl+Shift+T	Gray Bottom Thick Top Border	Alt + Right Arrow	Nudge Right
Ctrl+Shift+A	Single Accting Underline	Alt + Shift + Up Arrow	Nudge Down
via Menu only	Double Accting Underline	Alt + Left or Up Arrow	Nudge Left or Up
FILL		Ctrl+Shift+Alt+X	Add XY Scatter Labels
Ctrl+R or D	Fill Right or Down (Excel shortcuts)	Ctrl + Alt + P	Center Plot Area
Ctrl+L	Fill Left	WORKSHEET	
Ctrl+Shift+U	Fill Up	Ctrl+Shift+< or > or ?	Go to First, Last or Middle Worksheet
Ctrl+/	Copy Exact Formula Right	Ctrl+Alt+A	Select All Worksheets
Ctrl+'	Copy Exact Formula Down	Ctrl+Shift+S	Show/Hide Outline Levels
Ctrl+\	Copy Exact Formula Left	Ctrl+T	Toggle Gridlines
Ctrl+]	Copy Exact Formula Up	Ctrl+Alt+W or E	AutoFit Column Width or Row Height
Ctrl+Shift+Alt+R	Auto Fill Right	Ctrl+J or Ctrl+Shift+J	Zoom ± 15%
Ctrl+Shift+Alt+D	Auto Fill Down	Ctrl+Alt+4	Zoom to 400%
Ctrl+Shift+Alt+L	Auto Fill Left	via Menu only	Reset All Used Ranges
Ctrl+Shift+Alt+U	Auto Fill Up	via Menu only	Vanity Reset All
Alt S, I, Z	Fill Blanks with Zeros	via Menu only	Create Worksheet Index
FEATURES & HIGHLIGHTS		via Menu only	Sort Worksheets by Name
F1 Key Disabled	Note: still works in Edit cell mode	via Menu only	Reverse Worksheets Order
"N" Dash (-) (Alt+0150)	Auto corrects two dashes (-) to –	via Menu only	Remove Unused Number Formats
Ability to customize certain preferences via Options Menu		via Menu only	Toggle Read Only